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Date: 26th March, 2010

Dear Ladies and Gentlemen,

Re.: DIES-Training: “Proposal Writing for International Research Projects”

The German Academic Exchange Service (DAAD) together with the Free University of Berlin and experts from the Universities of Bonn and Kassel are organising a joint training course on

“Proposal Writing for International Research Projects”,

First Part: 14th - 18th June, 2010 in Hanoi, Vietnam
Second Part: 6th - 10th December, 2010 in Vietnam

The course is part of the DIES (Dialogue on Innovative Higher Education Strategies) series of DAAD and the German Rectors' Conference (HRK). The first part will take place in Hanoi, Vietnam.

The aim of the training course is to enable younger PhD holders (up to 45 years of age) to design, write, plan and budget a promising research proposal according to international standards.

Course methodology will require intensive active participation and attendance from 09.00 to 18.00 hrs each course day. This also implies the submission of a 1-2 pages concept note of a research proposal and a 1-page CV at the time of application for the course and the development of a full research proposal between the training parts 1 and 2.

The **first part** will provide the methods and tools required for proposal development and writing, including group work and exercises.

After the first part, participants or teams of participants will be required to develop a concrete research proposal including a funding concept and work plan at their home institutions.

The proposals will be presented, discussed, assessed and fine-tuned during the **second part** of the course to be held **in December, 2010**. Participants will only be invited for the second part if their proposal complies with quality standards and after having been successfully assessed by the expert team. The projects may be submitted to potential donor organizations by participants and/or their universities.

The **costs for participation** will be covered by funds provided by the German Federal Ministry of Economic Cooperation and Development through DAAD. They include travel costs and accommodation costs (including meals and coffee breaks) at the workshop venue, and full coverage of course fees and materials.

The total number of participants expected is 30 scholars. They include former DAAD and/or Alexander von Humboldt scholars from **Cambodia, Indonesia, Laos, Malaysia, Thailand and Vietnam** as well as other researchers who are concretely planning to start or extend an international research project.

Those of you who are interested, please send **your application** including:

- ✓ the attached **registration form**
- ✓ a one-page **tabular curriculum vitae** (see attached template)
- ✓ a one-page **draft research proposal** (including your name, the disciplinary area of the proposal and maximum 500 words of text)

by **May 3rd, 2010** to

- Mrs. Anette Stumptner, FU Berlin (anette.stumptner@fu-berlin.de, Fax: +49 (0)30 838 70 755)
- and a copy to the regional DAAD contact person respectively:

Vietnam, Cambodia, Laos:	Ms. Bossmann	bossmann@daadvn.org
Indonesia:	Dr. Buchholt	buchholt@daadjkt.org
Malaysia:	Dr. Olk	daadkl@tm.net.my
Thailand:	Dr. Mülverstedt	carolin.muelverstedt@daad.or.th

Successful applicants will be informed by mid May 2010.

We look forward to hearing from you soon.

Yours faithfully,



Christoph Hansert

DAAD, Head of Division, University Management (DIES)